

Regular Meeting

11/16/2016

The Board of Education of the Borough of Palisades Park, County of Bergen, met in a Regular Meeting on Wednesday, November 16, 2016 at 7:00 p.m. at the Early Childhood Center, 270 First Street, Palisades Park, NJ with President Maria Alvarez presiding:

The assemblage saluted the flag.

On roll call the following attendance was recorded: Maria Alvarez, Mr. Ken Bruno, Howard Donovan, Connie Hwang, Jason Kim, John Mattessich, Anthony Rotundo, Jeffrey Woo, Dr. Joseph Cirillo, Mr. Paul Stabile, Mr. Richard Brovarone, Esq.

Absent: Mr. Paul Kim

Minute Approval: August 24, 2016 – Special Meeting, September 21, 2016 – Regular Meeting

Mr. Donovan made a motion to accept the minutes, seconded by Mr. Mattessich. All eyes on roll call.

Statement of Presiding Officer

In accordance with the Open Public Meeting Act, (Chapter 213, P.L. 1975) I hereby state that adequate notice of the Regular meeting of the Palisades Park Board of Education has been provided to the public by written notice dated May 12, 2016. The meeting has been:

1. Posted on bulletin boards located inside each school building and the Board of Education office;
2. Communicated to at least one of the Board's designated newspapers; and
3. Filed with the Borough Clerk of Palisades Park.

Report of the Board President – The board president thanked Dr. Cirillo for providing tickets to the high school soccer team for a game at Red Bulls stadium on October 23rd.

Ms. Alvarez commented on the high school Boys Soccer team. This was the 1st time in 7 years that the Team made the State tournament. The Team had a winning League record – 8 wins, 7 losses, 2 ties. 4 of our players made the "All-League" Team. The Team was seeded #1 in the NJIC tournament, and won the NJIC tournament game 4-0 over Weehawken. David Valencia was named 1st Team All-League player and Chuck Zegarra was honored as "Coach of the Year".

Report of the Superintendent – Dr. Cirillo

The district received a donation from Sal Nasr, local business owner through the Exxon Mobile Educational Alliance Program. The funds will be allotted to the high school.

The board will go into a closed session at the end of this meeting for a "HIB" incident.

Dr. Cirillo wished everyone a happy, healthy Thanksgiving holiday.

Resolution to be voted on:

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the NJ Quality Accountability Continuum (NJQSAC) Statement of Assurances (SOA), school year 2016/17 and the District Performance Reviews (DPR) to the NJ State Department of Education.

BE IT FURTHER RESOLVED, that the Board attests to the accuracy of the SOA and the DPR responses as per the attached.

A motion by Mr. Rotundo, seconded by Mr. Woo, all ayes on roll call to accept the aforementioned Resolution.

Report of the Board Attorney – Mr. Brovarone – No report

Report of the Finance Committee – Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff workshop requests:

<u>Staff Member</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Cost</u>
Jane Cho Teacher of Korean	Boston, MA/American Council on the teaching of a foreign Language	11/18/16	\$150.00
Teresa Scarpati 6 th Grade Teacher	Paramus, NJ/ETTC Training Center – “flipped classroom” Strategies with Best Practices	12/02/16	\$ 75.00

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the November Food Service vouchers in the amount of **\$1,188.20** as follows:

<u>VENDOR</u>	<u>Description of Services</u>	<u>Amount</u>	<u>Check #</u>
Verizon	Phone Service @ Café'	\$ 46.70	3391
JFM Electric LLC	Replaced burnt receptacle For food warmer @ H.S.	149.00	3392
Ransom Hydronics	Installed new pump for Hot water boiler @ H.S.	180.00	3393
Ransom Hydronics	Igniter for boiler	105.00	3393
BugTech, Inc.	Pest control services For H.S./L.S.	104.00	3394
Heartland Payment Systems	POS annual license for cafeterias	603.50	603.50

Finance Committee – Mr. John Mattessich

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the district's payroll for **September 2016** in the amount of **\$716,017.10** and **October 2016** in the amount of **\$745,080.40**

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the 2016/17 **Nonpublic Technology Initiative Aid** in the amount of **\$7,800.00** for Notre Dame Academy.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for tuition reimbursement for Andi Giannantonio-Cali, Teacher of Italian. Courses: "Language & Linguistics" and "Language in Contact". Amount of reimbursement to be determined at year's end.

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the Lindbergh School student activities accounts, month ending 10/31/16 and the Jr/Sr High School accounts, months ending 9/30/16 and 10/31/16. (Attached)

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **November 2016 voucher** list as follows:

Fund 10 (General Current Expenses)	\$661,589.46
Fund 20 (Special Revenue)	\$ 64,589.15
Fund 96 (After Care Program)	<u>\$ 323.05</u>
	\$ 726,501.66

A motion made by Mr. Mattessich, seconded by Mr. Bruno, all ayes on roll call to accept Finance Resolutions 1 through 7.

Buildings & Grounds Committee – Mr. Howard Donovan

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from “Learn & Grow Academy”, Palisades Park to host a Holiday concert at the high school auditorium on Friday, December 9th from 6:00 – 8:00 p.m. (Certificate of Liability Insurance and security deposit will be forwarded upon approval).

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for the Recreation Department for the following programs:

- **Lindbergh School gym** on Mondays – Fridays, from November 21, 2016 – February 24, 2017 for the Middle School Basketball program. Gym will be used for practices and games from 3:30 – 6:00 p.m.
- **Lindbergh School gym** on Mondays – Fridays, from January 2, 2017 – March 17, 2017 for the Indoor Soccer program. Soccer will use the gym for practice from 6:00 – 9:00 p.m.
- **High School gym** on Saturdays from January 7, 2017 through March 18, 2017 for Indoor Soccer games from 2:00 – 10:00 p.m.

A motion by Mr. Donovan, seconded by Mr. Woo, all eyes on roll call to accept the Buildings & Grounds resolutions 1 & 2.

Note: Scheduled school activities supersede any requests from other organizations.

Report of the Personnel Committee – Mr. Jeffrey Woo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff members to assist in the “After 3 Homework Club”:

Lead Teachers: Cathy Doheny and Mary Cracco

Teresa Allegretta	Kathy Maurer
Malachy Loughlin	Jessica Colon
Samantha Kaplon	Chris Messina
Robyn Sperlazzo	Sarah Han
Stacey Sinclair	

Subs: Rose Espino, Olga Tatta, Jennifer Valli

Rate of Pay: \$35.00 per hour *

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following teacher at the Jr/Sr High School:

Eliot Hong
Little Ferry, NJ
Montclair State University
BS – Mathematics
Step 1 BA+15 - \$48,752.00 *
(Replacing Michael Morici)
Effective: 11/28/16

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Assistant Boys Basketball Coach:

Zachary Shaw
Dumont, NJ
Mount St. Mary College student
Stipend: \$4,858.00 *

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following **volunteer** coaches:

William Spooner – Assistant Girls Basketball
Andy Tarabocchia – Assistant Girls Basketball

***Pending negotiations**

Report of the Personnel Committee – Mr. Jeffrey Woo

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Middle School Sports coaches:

Jared Zuckerman
Teacher @ Lindbergh School
Wrestling Coach

Andrew Garcia
H.S. Social Studies Teacher
Basketball Coach
Stipend: \$2,987.00 *

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teacher aide appointment:

Chrisoula Lakkas
Palisades Park, NJ
Kean University
BA – Teacher of the Handicapped
Special Needs Aide @ ECC
\$14,000.00 (pro-rated)
11/04/16
(Seon Lee – declined the position)
Appointed 10/19/16

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Cheryl Menzella (Kindergarten teacher) as a staff member of the “Breakfast Club” at the ECC. Hourly Rate of Pay: \$35.00 *

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following IR&S faculty:

Jennifer Vozzo @ the ECC
Jennifer Varelas @ Lindbergh School
Nael Llaverias @ Jr/Sr High School

Hourly rate: \$30.00 per hour *

***Pending negotiations**

Report of the Personnel Committee – Mr. Jeffrey Woo

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Substitute Teachers:

Lizbeth Escarraman
Palisades Park, NJ
Montclair University Student
Class of 2017

Tiffany Maresca
Rivervale, NJ
William Paterson University student

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following:

David Colon
Palisades Park – Special Officer
After Care Program Security
\$15.00 per hour/3 hours per day

A motion was made by Mr. Woo, seconded by Mr. Mattessich, all ayes on roll call to accept Personnel Resolutions 1 through 10.

Curriculum Committee – Mr. Jason Kim – No Report at this time

Negotiations Committee – Mr. Paul Kim (absent) – A meeting is scheduled with the PPEA negotiating team on Thursday, November 22nd. There is a tentative meeting schedule with the Teamsters negotiating team on Wednesday, December 14th prior to the Board meeting.

Report of the Policy Committee - Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **Second Reading** of the following policies:

No. 1120 Board of Education Meetings – Edited paragraph 6 of existing policy and added a bullet list. Added paragraphs on school performance report and yearly targets and a section on the School Report Card.

No. 2131 Chief School Administrator – Added more detail to the evaluation process; includes quantitative and qualitative merit criteria and performance of contractual duties.

No. 2240 Evaluation, Planning & Research – “School Level Planning” was part of the old QAAR monitoring system and is no longer required by law. Remove deadline dates & time frames throughout and change the “Core Curriculum Content Standards” to the “New Jersey Student Learning Standards”.

No. 1330 Use of School Facilities – The definition of smoking was updated to include electronic smoking devices.

No. 3100 Budget Planning & Preparation – The contents of the budget were updated to be more consistent with law. Sections added on: budget adoption and submission, budget hearing, public notification of the budget and appropriation of funds.

3510 Operation & Maintenance of Plant – A sentence was added on equal and bias-free access to school facilities.

3515 Smoking Prohibition – The definition of smoking was updated to include electronic smoking devices.

3542.1 Wellness & Nutrition – Paragraph 3 was edited to refer to the district goals. Sections deleted: “All Schools”, “Elementary Schools”, and “Middle & High Schools”. Sections were added for compliance with the federal guidelines.

4112.2 Certification – The introductory paragraphs regarding verification of credentials were revised. A paragraph was added about physical examinations. Minor revisions to “reporting arrests”. Provisionally certified teachers section replaced with “Mentoring provisional novice teachers”. Add “First year teaching supports”, “District mentoring plan”, “Adult high school”, and “Experienced teachers new to the district”. The section titled “special education” was edited.

4112.4/4212.4 Employee Health – Greater detail was added on examinations for cause.

4112.6/4212.6 Personnel Records – The bullet list was restructured and content added related to the record requirement of “Achieve NJ”

Report of the Policy Committee – Mr. Anthony Rotundo

*** No. 5145.7 Gender Identity & Expression – Sample discretionary policy from NJSBA that should not be adopted without district revisions and consultation with the Board Attorney.**

Policy No. 5145.7 is currently being reviewed by the Board Attorney.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **First Reading** of the following policies:

No. 4113/4213 Assignment & Transfer – Added the last sentence to the existing policy.

No. 6146.2 Promotion & Retention – The bullets were revised and content added regarding services to English Language Learners.

No. 6164.4 Guidance Services – Added paragraph 2 regarding equitable access to guidance services.

No. 6171.1 Remedial Instruction – Added paragraph 4 regarding parent notification.

No. 6171.2 Gifted & Talented – Last sentence added regarding minority and female student representation.

Note: “shaded” areas are added content. “strike-throughs” are deleted.

A motion to accept the **Second Reading** of Policy Nos. 1120, 2131, 2240, 1330, 3100, 3510, 3515, 3542.1, 4112.2, 4112.4/4212.4 and 4112.6/4212.6 was made by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call.

A motion to accept the **First Reading** of Policy Nos. 4113/4213, 6146.2, 6164.4, 6171.1 and 6171.2 was made by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call.

Report of Student Activities/Field Trips – Ms. Connie Hwang

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to the WPU “Math Career Fair” on Friday, November 18th from 8:15 a.m. – 2:00 p.m. Algebra II Honor’s students (35) will attend. Mr. Youmshakian + 3 chaperones. No cost to students.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to “Korea Society” and a Korean restaurant on Thursday, December 15th from 8:30 a.m. – 2:10 p.m. Korean Language students (45-50) will attend. Ms. Cho + 3 chaperones. Cost to students: \$15.00 each

A motion made by Ms. Hwang, seconded by Mr. Mattessich, all ayes to accept the Report of Student Activities/Field Trips resolutions 1 & 2.

A motion was made by Mr. Rotundo, seconded by Mr. Donovan, all eyes to open this portion of the meeting to Audience Participation.

Elsa Wajda, ESL teacher, asked Dr. Cirillo why her field trip request was denied. Dr. Cirillo replied that the paperwork for this trip did not have the proper signatures for approval.

Lee Musler, high school technology teacher and a PPEA representative, read a statement in which he noted that the Board has met quite a few times with the PPEA and the teachers' contract is still not settled. Mr. Musler stated that the Palisades Park school district is the 2nd lowest paying district in Bergen County. As a result of these low salaries, the district is losing a lot of qualified teachers and not attracting new ones. There has been no formal offer – in writing – by the Board and the teachers feel as if negotiations are not moving forward.

Mr. Brovarone replied that the staff did receive a salary increase of 2.73% by moving up a Step on the teachers' salary guide. And currently, everyone involved has agreed to get a 3rd party involved in the negotiations procedures. So a mediator will be present at the next scheduled meeting.

Cathy Doheny, Lindbergh School teacher and PPEA representative, stated that she has every intention of fully cooperating at next week's scheduled meeting.

A motion was made by Mr. Woo, seconded by Mr. Bruno, all eyes to go into a closed session.

Alfonso Montemurro