

## Regular Board of Education Meeting

February 15, 2017

Meeting called to order at 7:00 p.m.

### Flag Salute:

**In Attendance on Roll Call:** Ms. Alvarez, Mr. Bruno, Mr. Donovan, Ms. Hwang, Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo, Mr. Stabile, Mr. Brovarone

**Absent:** Mr. Paul Kim, Mr. Woo, Dr. Cirillo

**Statement of Presiding Officer:** Read by Ms. Alvarez

**Minute Approval:** January 18, 2017 Regular Meeting

Motion by Mr. Rotundo, Seconded by Mr. Mattessich. Approved on roll call. Abstain — Mr. Bruno and Mr. Donovan – both were not present at the January meeting.

**Report of the President:** QSAC visitation on February 28<sup>th</sup>. Mr. Stabile is working on the preparation of the 2017/18 school budget. School will be closed on Friday, Monday & Tuesday – February 17<sup>th</sup>, 20<sup>th</sup> & 21<sup>st</sup>.

**Report of the Superintendent:** Dr. Cirillo is absent

### **Report of the Board Attorney: Greenhouse Church Lease Agreement**

BE IT RESOLVED, that the BOE upon the recommendation of the Superintendent approves an agreement between the Board and the Greenhouse Church, 572 Ryders Lane, East Brunswick, NJ commencing March 1, 2017 for a term of 12 months.

Terms: Use of the Lindbergh School auditorium, along with a small storage area, on Sundays from 9:00 a.m. – 1:00 p.m. for church services (only).

Monthly Rental: \$1,400.00 in addition to costs for custodial personnel.

Insurance: Liability Insurance not less than \$1M for personal injuries, and \$500,000. for property damage.

Attendance: 30 – 40 attendees

Motion to accept was made by Mr. Donovan, seconded by Mr. Bruno, all ayes on roll call.

### **Report of the Committees: Resolutions attached**

During the Buildings & Grounds report, Mr. Donovan remarked that a preliminary meeting was held with the Committee, Dr. Cirillo and Mount Vernon Group, Architects. MVG presented conceptual plans for an addition and/or renovations to Lindbergh school and upgrades to the high school and the ECC. Additional meetings will be held to refine the scope of the project. It is too early to project any costs.

**Old Business:** Mr. Brovarone noted that the PPEA has requested a 45 day extension for a Level 5 scheduling grievance in order to work towards a resolution of this situation. The Board unanimously agreed on granting this extension.

**New Business:** A Resolution was adopted approving the submission of the "District Nursing Services Plan" to the County Office. (Attached)

A motion was made by Mr. Donovan, seconded by Mr. Mattessich to open the meeting to the Public.

### **Audience Participation:**

Cathy Doheny, Lindbergh School teacher and PPEA Rep, asked whether or not the March 8<sup>th</sup> date was still on schedule for mediation. She is hoping that the PPEA contract is settled by the end of this school year. Mrs. Doheny asked Mr. Stabile how the budget can be prepared without knowing what the staff increase may be? The salary increase will be estimated on each member moving up another step on the guide.

Also, will the school buildings renovations/addition begin the end of this school year? Mr. Donovan said it is unrealistic to predict this project will begin at the end of this school year. A referendum would have to be presented to the voters, building plans approved by the State DOE, the bidding process, etc. Most likely nothing will occur until the end of the 2017/18 school year.

Mr. Lee Musler, high school teacher and PPEA negotiations chairman, read a statement outlining the negotiating procedures between the Board and the PPEA. He commented that it seems as if no one on the Board is in charge during negotiations or is capable of making a decision. Teacher morale is very low.

Mr. Brovarone felt as if these comments were insulting and that the Board has been doing its best to settle the contract in an amicable fashion.

Joseph Sperlazzo, the district's maintenance man, mentioned that the Teamster's Agreement expired in 2010. He has not been given a raise since then. He is concerned about the custodial staff, full and part time employees, who are not being properly compensated for their work efforts.

Mr. Rotundo made a motion to close this portion of the meeting, seconded by Mr. Donovan. All eyes on roll call.

Mr. Mattessich made a motion to go into Closed Session, seconded by Mr. Rotundo. All eyes on roll call.

**Closed Session:**

The text of this closed session has been redacted.

A motion by Mr. Mattessich, seconded by Mr. Kim, all ayes to re-open the meeting in public session.

**Open Session:**

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent authorizes the Board Attorney to enter into an agreement with the Ridgefield Board of Education, as outlined by Federal Magistrate, Esther Salas. The settlement amount of \$11,250.00 shall be tendered over 3 school years until payment is made in full.

A motion was made by Mr. Mattessich, seconded by Mr. Rotundo to accept the settlement agreement proposed by Mr. Brovarone. All ayes on roll call.

A motion by Mr. Rotundo, seconded by Mr. Donovan to affirm the findings of a HIB incident dated 12/06/16. All ayes on roll call.

A motion by Mr. Mattessich, seconded by Mr. Kim to adjourn the Board meeting.

Diane Montemurro

Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

February 15, 2017

Report of the Board Attorney

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an agreement between the Board (Lessor) and the "Greenhouse Church", 572 Ryders Lane, East Brunswick, N.J. (Lessee) commencing March 1, 2017 for a term of 12 months.

Terms of Lease Agreement: Use of the Lindbergh School auditorium, along with a small storage area, on Sundays from 9:00 a.m. – 1:00 p.m. for Church services only

Monthly Rental: \$1,400.00 in addition to all costs for custodial personnel

Insurance: Liability Insurance – Not less than \$1,000,000.00 for personal injuries, and \$500,000.00 for property damage.

Attendance: 30 – 40 weekly attendees

Motion: Mr. Howard Donovan

Second: Mr. Ken Bruno

Roll call: All Ayes – Ms. Alvarez, Mr. Bruno, Mr. Donovan, Ms. Hwang,  
Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo

Absent: Mr. Paul Kim, Mr. Jeffrey Woo

Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

February 15, 2017

Report of the Finance Committee – Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following workshops/conferences for staff members:

<u>Staff Member</u>	<u>Description/Location</u>	<u>Date(s)</u>	<u>Cost</u>
Nydia Donaldson Spec Ed Teacher	“Tech Tools to support dyslexia reading disabilities” Educational Enterprises, Paramus	02/24/17	\$ 90.00
Michele Martini Teacher @ L.S.	“Google forms/Digital Assessments” Bergen County ETTC, Paramus	02/13/17	\$ 75.00
Patrick Bott Vice-Principal	“Building a School Community” Monroe Township	02/24/17	\$149.00
Lisa Yee Speech Teacher	“Matching Interventions to Reading Difficulties”, Garwood, NJ	03/24/17	\$150.00
Erin Rudolph HS Guidance	“Traumatic Loss, IR&S, Guidance Objectives”, Kean University	03/31/17	\$ 35.00
Jessica Lopez ESL Teacher	Spring Conference/Bilingual Educators, New Brunswick	06/01/17	\$150.00

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following salary adjustments as per contract:

Michele Martini  
6<sup>th</sup> Grade Language Arts  
Present Salary: Step 7 BA+15 - \$54,807. \*  
Adjustment: Step 7 MA - \$57,222. \*

Krista Gargiulo  
First Grade Inclusion  
Present Salary: Step 3 BA - \$48,552. \*  
Adjustment: Step 3 BA+15 - \$51,667. \*

\*Pending negotiations

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of Amendment I to the 2017 NCLB application in order to budget 2016 carry-over funds as follows:

	<u>Amount</u>	<u>Line Item</u>	<u>Description</u>
Title I A	\$9,077.00	200-200	Other Benefits
Title II A	\$2,772.00	200-200	Other Benefits
Title III	\$ 850.00	200-500	Professional Development

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for tuition reimbursement from Gina Bruno, Social Studies teacher at the Jr/Sr high school. Courses: "Humanitarian Intervention", "Media & Global Politics", "Theories, Histories & Practices of Development". (Spring Semester) Amount of reimbursement to be determined at year's end.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Food Service vouchers for the month of February 2017 as follows:

<u>VENDOR</u>	<u>Description of services</u>	<u>Ck#</u>	<u>Amount</u>
Jay-Hill Repairs	Removed & replaced parts on Hobart buffalo chopper @ H.S.	3417	\$461.36
	Repair Market Forge steamer At Lindbergh School		<u>\$294.00</u> \$755.36
BugTech, Inc	Pest control @ Lindbergh & H.S.	3418	104.00
Verizon	Phone Service	3419	<u>46.62</u> <b>\$905.98</b>

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an out-of-district placement for a special needs student enrolled in a BCSS program at Emerson high school. Effective date: February 22<sup>nd</sup>. Tuition: \$322.00 per diem

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appropriation/transfer of funds from Extraordinary Aid to Custodial Services/Cleaning, Repair & Maintenance – Account #11-000-262-420-01-000 in the amount of \$56,914.00.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the Lindbergh School & the Jr/Sr High School student activities accounts, month ending 01/31/17. (Attached)

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the February 2017 bill list in the amount of **\$790,260.15**:

Fund 10 (General Current Expense)	\$739,979.10
Fund 20 (Special Revenue)	49,962.68
Fund 96 (After Care Program)	318.37
	<hr/>
	\$790,260.15

Motion: Mr. John Mattessich

Second: Mr. Howard Donovan

Roll Call: All ayes – Ms. Alvarez, Mr. Bruno, Mr. Donovan, Mr. Hwang,  
Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo

Absent: Mr. Paul Kim, Mr. Jeffrey Woo

Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

February 15, 2017

Report of the Buildings & Grounds Committee – Mr. Howard Donovan

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from “K-POP” Dance Studio, Palisades Park to use the high school auditorium on Saturday, June 10, 2017 from 5:00 – 10:00 p.m. for a dance recital. Attendance: Maximum of 200 people

“K-POP” will submit a Certificate of Liability Insurance and a security deposit prior to this event. They will also be liable for any custodial overtime incurred.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Palisades Park Board of Health for use of Lindbergh Elementary School (lower level) to host the “40<sup>th</sup> Annual Health Fair”. The health department is requesting the date of April 29<sup>th</sup> (Saturday) from 8:30 a.m. to 2:30 p.m. Also, access to the school building on Friday, April 28<sup>th</sup> from 2:00 – 7:00 p.m. to deliver materials for this event.

Motion: Howard Donovan

Second: John Mattessich

Roll Call: All ayes – Ms. Alvarez, Mr. Bruno, Mr. Donovan, Ms. Hwang,  
Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo

Absent: Mr. Paul Kim, Mr. Jeffrey Woo



Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

February 15, 2017

Report of the Personnel Committee – Mr. Jeffrey Woo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment:

Paula Gonzalez  
Union City, N.J.  
Bilingual Secretary for the CST  
Salary: Step 1 - \$40,438.00  
Effective: 02/22/17

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Substitute teachers for the 2016/17 school year, effective immediately:

Carrie Nascenti  
Palisades Park, N.J.  
Bergen Community College

Jin-Hee Park  
Clifton, N.J.  
Rutgers University  
MA – Elementary Education  
BA – Psychology

Nicola Garcia  
Tappan, NY  
Bergen Community College

Nikola Mojsoski  
Palisades Park, NJ  
Bergen Community College

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the following resignations:

Effie Popovski  
Aide @ Lindbergh School  
Effective: 2/3/17

Michelle Kim  
Aide @ ECC  
Effective: 4/13/17

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following teacher aides at the ECC:

Daysi Rojas Vidals  
Palisades Park, N.J.  
1.1 Aide - \$14,000.00  
(Pro-rated)  
Effective: 01/30/17

Gabriel Cruz  
Palisades Park, N.J.  
1.1 Aide - \$14,000.00  
(Pro-rated)  
Effective: 02/22/17

Martha Aguilera  
Englewood, N.J.  
1.1 Aide - \$14,000.00  
(Pro-rated)  
Effective: 02/22/17

Michael O'Dowd  
Palisades Park, N.J.  
BA – Penn State U  
Special Ed Aide  
\$14,000. (Pro-rated)  
Effective: 02/22/17

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following leave replacement:

Jessica Lanza  
Elementary K – 6  
Teacher of Students with Disabilities  
Replacing Jessica Colon  
Effective: 03/02/17 – 6/30/17  
Step 2BA - \$48,552.00 \*  
(Pro-rated)

\*Pending negotiations

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Substitute Teacher for the 2016/17 school year:

Daniel Lee  
Palisades Park, N.J.  
BA – Rutgers University  
(Alternate Route student  
Social Studies /Education)

Motion: Mr. Rotundo

Second: Mr. Mattessich

Roll Call: All Ayes – Ms. Alvarez, Mr. Bruno, Mr. Donovan, Ms. Hwang,  
Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo

Absent: Mr. Paul Kim, Mr. Jeffrey Woo

Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

February 15, 2017

Report of the Policy Committee – Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **Second Reading** of the following new/updated Policies:

- 5145.7           “Gender Identity & Expression” (New)
- 5131           “Conduct & Discipline” – Content has been added to the introduction that details the purposes of the Code of Student Conduct.
- 5134           “Married & Pregnant Students” – A sentence was added to paragraphs 1 and 4 for compliance with the CEP to include married and pregnant students in educational programs and school activities.
- 5141.1          “Missing, Abused & Neglected Children” – The name of the policy was changed (formerly Child Abuse & Neglect). The policy was updated to reflect the Current Administrative Code.

Motion: Anthony Rotundo

Second: Ken Bruno

Roll Call: All ayes – Ms. Alvarez, Mr. Bruno, Mr. Donovan, Ms. Hwang  
Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo

Absent: Mr. Paul Kim, Mr. Jeffrey Woo

Report of the Policy Committee – Mr. Rotundo

February 15, 2017

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **First Reading** of the following “updated” Board policies:

- 5119 Transfers: ESSA does not mandate a transfer option be provided to students When the school fails adequate yearly progress.
- 5131.3 Health Exams & Immunizations: A section added entitled parent/guardian Notification.
- 6010 Goals & Objectives: Core Curriculum Content Standards changed to NJ Student Learning Standards. Other minor changes.
- 6114 Emergency Preparedness: Grammatical correction by NJSBA.
- 6140 Curriculum Adoption: African American History & Holocaust/Genocide added.
- 6141 Curriculum Design: Introduction revisions.
- 6142 Subject Fields: Two term language changes.
- 6142.4 Physical Education: Section added regarding suicide education.
- 6142.10 Internet Safety: Sentence added to the introduction.

Motion: Anthony Rotundo

Second: Ken Bruno

Roll Call: All Ayes – Ms. Alvarez, Mr. Bruno, Mr. Donovan, Ms. Hwang,

Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo

Absent: Mr. Paul Kim, Mr. Jeffrey Woo

Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

February 15, 2017

Report of Student Activities/Field Trips – Ms. Connie Hwang

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for students in the 5<sup>th</sup> & 6<sup>th</sup> grade “LEAP” classes to attend a **simulated mission to the moon** at the Buehler Challenger Science Center, Bergen Community College. The group will leave Lindbergh School at 8:00 a.m. on March 24<sup>th</sup> and return approximately 2:30 p.m. No cost to students

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for students in Grade 4 “LEAP” classes to Bryan School, Cresskill, NJ. **Activity: “Amazing Race”** – problem solving activities. The group will leave Lindbergh School at 8:30 a.m. on March 30<sup>th</sup> and return approximately 2:15 p.m. No cost to students

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to St. Peter’s University for 15 students in the Model UN program on March 13<sup>th</sup> & 14<sup>th</sup> from 8:00 a.m. - 4:00 p.m. Students will develop debate skills and become more aware of global issues. Cost per student: \$45.00

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to the Queens Theatre at Flushing Meadow for a presentation of “Sempreverde” on March 15<sup>th</sup>. Students in Italian I & II will leave school at 8:00 a.m. and return approximately 12:30 p.m. Cost per student: \$20.00

Motion: Ms. Connie Hwang

Second: Mr. John Mattessich

Roll Call: All ayes – Ms. Alvarez, Mr. Bruno, Mr. Donovan, Ms. Hwang,  
Mr. Jason Kim, Mr. Mattessich, Mr. Rotundo

Absent: Mr. Paul Kim, Mr. Jeffrey Woo

Ms. Hwang stated that the “1st Annual Student Art Exhibition” will be held on February 23<sup>rd</sup> at the Riverside Gallery, Riverside Mall, Paramus from 6:00 – 8:00 p.m. High School art students will be exhibiting their art work.

March 7<sup>th</sup> is the Spring Sports Awards Dinner at The Fiesta, Wood-Ridge from 6:00 – 11:00 p.m.

Tickets are still available for the “Rock the Runway” fashion show sponsored by the P.T.S.A. The event will be held on March 16<sup>th</sup> at The Fiesta, Wood-Ridge beginning 6:00 p.m.

Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

February 15, 2017

New Business

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the District Nursing Services Plan for the 2016/2017 school year, as per N.J.A.C. 6A:16-2.1-2.5 and submits this annual plan to the County Department of Education for approval.

This Plan details the basic health care services provided to all students. It is available for review in the Board office.

Motion By: Mr. Bruno

Seconded By: Mr. Donovan

All eyes on roll call: Alvarez, Bruno, Donovan, Hwang, J. Kim, Mattessich, Rotundo

Absent: P. Kim, J. Woo